

TRAVEL PLAN & TIPS

Pentagon Sports & Travel, the leader sports tour operator in Greece, is official licensed by the Greek National Tourism Organization - Registration Number: 0933E60000817701. That means travelling by PST is guaranteeing the financial security of your group's money when the European Community, where our company is based, legally requires all Travel & Tour Operators to be bonded within the very strict guidelines of Article 7. Aim of the people of PST at this sector is to provide you guides about travel tips for Greece, planning your tour and booking with the hope to make your tour preparations easier and your travel pleasant...

01. PLANNING YOUR BOOKING

Assign a "Tour Coordinator"

It's very important for the group to exist a person who has the time and the talent to organize the tour. He will be responsible for communicate with Pentagon Sports & Travel on behalf of the group (usually with e-mail) and at the same time to update all the information to the participants of the tour like the tour itinerary and proposal, the booking policy, the payment schedule, etc.

Tour Bank Account

It will be very helpful for the procedure of the payments within the group to be a bank account where the participants will deposit their payments according to the scheduled payment program of the group or the money from fundraising actions or sponsorships. Then the tour coordinator can deposit the total amount of each payment to PST's bank account on the dates which are referred on the Tour Proposal.

Booking Confirmation

The booking form of the tour must be completed and send it to Pentagon Sports & Travel following by the payment of the initial deposit amount.

E-mail

A follow up of emails between the Tour Coordinator and the members of the group is a good idea so everybody to be informed about the Tour Itinerary, the Tour Offer, the Schedule of the Payments within the group, Travel Insurance and etc.

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02. PLANNING YOUR TOUR

PST in order to help you to avoid last minute problems suggests a sample of timetable with the main things that you have to take care from six months until the day before departure.

6 months prior departure

Check that your passport is valid at least till the time of your return (in some countries is asked the passport to be valid at least six months from the day of the arrival in their territory) and the country that you are going to travel does not require a visa - the country you are going to visit may needs special immunizations, check that yours are up to date. Also recommended a tetanus shot and for the children to make at least the first of the series of three, Hepatitis "B" shot - check your payment schedule

3 months prior departure

In case you don't have a cell phone sim card order one and make sure that it will work in the country you are traveling - order a credit card with a suitable limit and check the banks close to you about the foreign currency and the travelers checks - apply from your local health authority to provide you with the European Health Insurance Card - starting find trading things of your team such as flags, t-shirts, pins, hats and etc.

2 months prior departure

Shop all the necessary things regarding clothing, sports equipment, adaptors, calculator, etc - give the opportunity to tour coordinator to make a file with the initial name list (make sure to have correct spelling because for security reasons, airlines will match names for persons' IDs), an illustrative rooming list, passport photocopies, insurance and etc.

1 month prior departure

Get in one place your passport, cell phone calling card, credit card, clothing, soccer equipment... 1 week prior departure - set up your luggage - exchange currency - check that roaming at your cell phone will be on at the date of departure - make a list with all the emergency call numbers (embassy, bank, etc.).

1 day prior departure

Double check of your package list - put on your carry bag things that you are going to need during the flight like passport, tooth brush, i-pod, magazines and etc.

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03. PACKAGE LIST

Were there moments during one of your past tours that you would wish to have some small things which they would make your life easier at this time? If yes, the list which follows will help you to avoid situation like this...

Suitcase / Hand Luggage

Jeans / trousers - Laundry Bag - Shirts / tops - Laundry soap - Alarm Clock - Underwear - Deodorant - Contact Lens care kit - Socks - Shampoo - Conditioner - Spare contacts/glasses - Sweatshirts - Toothbrush & paste - Personal care items - Casual shoes - Hairbrush - Plug Adaptor(s) - Pyjamas Washcloth - Aspirin - Track-suit & T-shirts - Towels (2).

Sport Accessories

One pr. Moulded boots - Athletic tape - Shoe polish/ conditioner - One pr. screw in boots - Band-Aids & Bandage - Shoe bag - Two prs. shin guards - Sports cream Sandals / trainers - Two pr. Uniform socks - Water bottle - Contact care kit - 8 pr. practice socks - Waterproof jacket - Hair care items - Uniform shirts Warm ups - Soccer Ball / Inflator / Needle.

Electrical Accessories

Check the Electrical Voltage and Plug Adaptors you are going to need in the countries you will visit. In Britain, for example, the type of electrical plugs is 3 square pins, but in Greece, France, Scandinavia and Italy the plugs are 2 round pins. These adaptors are readily available in Europe at airports. For some electrical items, you may need a Convertor (voltage is 220 volts in Europe).

04. EUROPEAN HEALTH INSURANCE CARD

The European Health Insurance Card makes it easier for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland to access health care services during temporary visits abroad.

So, if you are going on holiday, a business trip or a short break or are heading off to study abroad, remember to make sure that you have obtained a card. It will help save you time, hassle and money if you fall ill or suffer an injury while abroad.